1. Go to [https://www.languagetesting.com/](https://www.languagetesting.com/) and select a language from the drop---down menu, then click “Get Certified”.

2. Next, Choose or Schedule a Test, scroll down to Language Certification For Programs with ACTFL requirements, click “Choose Test”.

3. Next, chose I can’t find my institution or I’m an independent candidate and click “Continue”.
4. Next, you will be redirected to a site with more information. After reviewing, click “Continue” at the bottom of the page.

5. Next, select ACTFL OPI and click “Continue to Schedule”.
6. Next, select **Web-Based Proctoring**, choose your dates and times, and click “Next”.

7. You will be asked to create an account, after which you will be redirected to payment.

If you have questions, e-mail Nina Haviernikova:  haviernikova.1@osu.edu