



## CLLC Carmen Testing PDF

***PLEASE READ ALL SECTIONS BEFORE TAKING A PLACEMENT TEST***

### Carmen

Swahili, Somali, Italian, Russian, Arabic, Latin,  
Hebrew, Korean, ASL

### Student Life Disability Services- Testing Accommodations

### Carmen Remote Placement Testing Information

### Score/Placement Verification \*

\*Advisors and students: Carmen test results may take longer as they may require additional verification activities or are graded individually by faculty.  
Questions? Please email: [cllc@osu.edu](mailto:cllc@osu.edu)

## [Carmen COVID-19 Testing Protocol](#)

Due to COVID-19 protocols at Ohio State, the main campus and testing centers were closed from 2020 Spring to Present. In order to meet the needs of our students we are making the placement tests for **Arabic, Hebrew, Italian, Latin, Russian, Somali, Swahili, Korean, and ASL** available for remote testing.

When you are granted access to the testing shell, you will have 48 hours to begin and complete the exam. Please allow **at least 7 business days** for your score to appear on your transcript.

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### **Eligibility:**

To be able to access the exams you must be a current or incoming student at OSU and have an **active OSU name, # and password**. Without your OSU login credentials you will be unable to access this exam due to the platform design.

Please note that you **SHOULD NOT** be taking a language placement if you:

- a) Already have credit or a mark (as in a failing grade or an incomplete) for a college-level course in the world language for which you are testing whether from OSU or another university; and/or
- b) Are currently enrolled in a language course in the SAME language for which you are testing
- c) Would like to start learning a language at Ohio State but have not taken this language in high school and have no knowledge of it. In this case, you will enroll in the beginners' level language course. You should still take a placement test in the language you have had at least two years of instructions in high school or another language you have knowledge of.
- d) Are a native speaker of the testing language.

If you meet the criteria of a) or b) above please contact The CLLC([cllc@osu.edu](mailto:cllc@osu.edu)) to discuss other pathways to test for existing world language knowledge.

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### **Student Life Disability Services - Testing Accommodations:**

If you would like to request placement exam accommodations, you will need to submit an application and documentation to Student Life Disability Services (SLDS) prior to taking the exam. You can use this link to complete your application: [New Student Application](#).

Please allow **2-3 business days** for processing. Typical accommodations may include extended time, alternative formats, and reader/scribe. If you are interested in utilizing academic accommodations as an OSU student, you will need to complete the [registration process](#). \_\_\_\_\_

Please contact Michelle Salomone ([salomone.6@osu.edu](mailto:salomone.6@osu.edu)), for more information.

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## **Carmen Remote Placement Testing Information:**

You will have **one attempt** to take the exam so please make sure you have a good internet connection and a quiet space to take your exam. Testing allotment times will vary test by test so please see the Score/Verification Section below for test details.

### Technology Requirements

Browser Capabilities: before you begin a placement test, please check [here](#) to see if your browser is supported by Carmen Canvas.

Recommended Devices: PC, Mac, tablets and iPad. You are not PERMITTED to take this exam on a smart phone. ☐

- If you are in need of a device you can request an iPad from ODEE by filling out the form located here: <http://go.osu.edu/dfs-service>
- Make sure to select “Request Use of Loaner iPad”. Please be sure to include your shipping address in the comments, and fill out the form as completely as possible!

Internet Speed: A download speed of at least five MBPS is recommended (or 10MBPS for audio tests). To check your internet speed please click [here](#).

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### Student Testing Instructions

#### **A. Access to Carmen Language Test**

1. Email CLLC ([cllc@osu.edu](mailto:cllc@osu.edu)) **from your OSU email** with the subject line **"Request for Access to language\* Shell"**  
\*include the name of the language you wish to be tested in
  - i. Please allow for **48 hours** to gain access to shell.
  - ii. Email request will only be processed **M-F 10am-4pm** (with the exception of university holidays) so please consider this when planning your testing date.
2. You will receive an email confirmation with instructions and information on testing. **Please read this email carefully and follow the instructions in order to gain access to the shell and test.**

#### **B. Score/Placement**

1. Scores/Placement: For more information about your test scores please contact the appropriate department (contacts are below).
2. Placement verification
  - i. Due to the proctorless nature of testing at this time, departments are requiring **verification of placement**.
  - ii. Each department will have additional requirements. For more information, see the Score/Placement Verification section below.

## Score/Placement Verification

Due to the proctorless method of language placement testing some languages departments are implementing a verification protocol for language placement that is assigned after you take the exam.

For more information on the verification requirements for each of the languages please see below:

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### **Arabic**

Testing Time: 120 mins

Format: Multiple-choice reading comprehension exam.

Contact: CLLC ([cllc@osu.edu](mailto:cllc@osu.edu))

Verification Process: Any student who places out of AR 1103 will need to attend a virtual meeting with the verification coordinator and will then be required to take additional testing. Verification contact: Marie Therese Labaki ([Labaki.5@osu.edu](mailto:Labaki.5@osu.edu))

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### **Hebrew**

Testing Time: 75 mins

Format: Multiple-choice reading and listening comprehension exam.

Exam Access Contact: CLLC ([cllc@osu.edu](mailto:cllc@osu.edu))

Verification Process: Verification for students who place out of HB 1103.

Verification Contact: Galit Golan ([golan.11@osu.edu](mailto:golan.11@osu.edu))

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### **Italian**

Testing Time: 60 mins

Format: 102 Multiple-choice exam

Exam Access Contact: CLLC ([cllc@osu.edu](mailto:cllc@osu.edu))

Verification Process: Verification is required for anyone who places out of I103.

Verification Contact: April Weintritt ([weintritt@osu.edu](mailto:weintritt@osu.edu))

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## **Latin**

Testing Time: 60 mins

Format: Short answer and fill-in-the-blank test

Exam Access Contact: CLLC ([cllc@osu.edu](mailto:cllc@osu.edu))

Verification Process: Exam requires manual grading from Latin faculty after exam submission, final score and placement may be delayed.

Exam Grader: William Little ([little.447@osu.edu](mailto:little.447@osu.edu))

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## **Russian**

Testing Time: 90 mins Format: Listening section (19 questions), Reading section (11 questions), Grammar section (44 questions); AND a Short Interview in Russian (scheduled later)

Exam Access Contact: CLLC ([cllc@osu.edu](mailto:cllc@osu.edu))

Verification Process: All student scores/placement will be verified by the department. Please contact the individual listed below to verify your exam score and placement through a short(10 minute) Zoom interview.

Verification Contact: Larysa Stepanova ([Stepanova.1@osu.edu](mailto:Stepanova.1@osu.edu))

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## **Somali**

Testing Time: 60 mins

Format: 60-question multiple-choice exam

Exam Access Contact: CLLC ([cllc@osu.edu](mailto:cllc@osu.edu))

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## **Swahili**

Testing Time: 60 mins

Format: 100-question multiple-choice exam

Exam Access Contact: CLLC ([cllc@osu.edu](mailto:cllc@osu.edu))

Verification Process: Verification is required for anyone who places out of Swahili 1103.

Verification Contact: Salome Fouts ([Fouts.25@osu.edu](mailto:Fouts.25@osu.edu))

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## **Korean**

Testing Time: about 60-90 minutes

Format: Listening and Reading multiple choice questions.

Exam Access Contact: CLLC ([cllc@osu.edu](mailto:cllc@osu.edu))

Verification Process: Any student who scored 23 or better in Exam 3 must attend a meeting with the Korean program coordinator and may be required to take additional testing. Please schedule an individual meeting as soon as possible. → [Schedule Here](#)

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## **American Sign Language (ASL)**

Testing Time: 45 minutes

Format: 9 questions: Watch the recorded question and then record and upload your response using ASL.

Verification Process: All student responses will be evaluated by the department. This process may take a few days to complete.

Exam Access and Verification Contact: Tia Jones ([jones.2246@osu.edu](mailto:jones.2246@osu.edu))

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